

Student Performance Evaluations

An Introduction to Evals and EvalsWare

Objectives

- Goals of this Presentation
 - Meet the Campus Evaluations Consultant
 - Learn about support services available from evals consultant
 - Introduction to Evals at UCSC
 - Introduction to Evalsware

What does an Evaluations Consultant do?

- Provide Training and Help for EvalsWare
- Help with Spreadsheet Setup
- Template Design
- Rubrics, PE pedagogy, etc
- WebCT? I can help with that too
- Evals.ucsc.edu -- tutorials and demo files

Question #1

- ❖ Have you ever seen a Student Performance Evaluation?

A Sample Evaluation

- Jane demonstrated very good understanding of the subjects covered on the midterm. Jane's paper on timber harvesting demonstrated excellent research and good organization. Overall Jane's performance was very good. Jane's vivid discourse and thought provoking questions were an asset to the class.

The Academic Senate Says:

- Students and many faculty find that the written evaluation system supports a culture with an emphasis on learning. Students have maintained their enthusiasm regarding the importance of written evaluations for their learning, even in a context that includes grades. Maintaining the centrality of written evaluations will continue to foster a learning-focused environment. Research points out the importance of **multidimensional assessment** for student learning, and indicates that even in the context of a summary grade, **written assessment can support a learning-focused environment.**

Distilled Version

- Evals are intended to promote a focus on learning.
- A well designed evaluation provides information about multiple dimensions or aspects of student performance.

Questions ? Comments!

(Before we move on to the “how to” part of the discussion)

More Questions...

- Have you used Excel??

EvalsWare Steps Overview

Part One

- ✓ Download Class Roster from AIS
- ✓ Setup Excel Spreadsheet-With Roster data and columns that reflect areas of assessment

EvalsWare Steps Overview

Part Two

- ✓ Build an MS Word Template that corresponds to your Excel Spreadsheet
- ✓ Run Mailmerge to create a file of evaluations

EvalsWare Steps Overview

Part Three

- ✓ Customize the evaluations as desired
- ✓ Add course header and course description
- ✓ Send to script@ucsc.edu

EvalsWare Part One

Step 1-- Begin with a class roster in an Excel spreadsheet format.

Name	MidTerm	Paper	Paper_comments	Overall
Jane	very good	timber harvesting	excellent research ability and good organization	very good
John	good	water quality	Good research and fair organization	good

The values from the relevant spreadsheet columns are automatically inserted into the Evaluation Template as part of the mailmerge process

Evalsware -- Part Two

Create an MS Word template for your course with placeholders that reference your spreadsheet.

<<Name>> demonstrated <<MidTerm>> understanding of the subjects covered on the midterm.<<Name>>'s paper on <<Paper>> demonstrated <<Paper_comments>>. Overall, <<Name>>'s performance was <<Overall>>.

Name	MidTerm	Paper	Paper_comments	Overall
Jane	very good	timber harvesting	excellent research ability and good organization	very good
John	good	water quality	Good research and fair organization	good

Part Two -- Continued

Run the MailMerge tool in MS Word to merge your spreadsheet information into the template format.

&&&&, JANE's Enrollment Information

Jane demonstrated **very good** understanding of the subjects covered on the midterm. **Jane's** paper on **timber harvesting** demonstrated **excellent research and good organization**. Overall **Jane's** performance was **very good**.

&&&&, JOHN's Enrollment Information

John demonstrated **good** understanding of the subjects covered on the midterm. **John's** paper on **water quality** demonstrated **good research and fair organization**. Overall **John's** performance was **good**.

EvalsWare -- Part Three

Customize your evaluations by manually editing your file of evaluations.

@@@@, BIOLOGY 1A COURSE INFORMATION

JANE's Enrollment Information

Jane demonstrated very good understanding of the subjects covered on the midterm. Jane's paper on timber harvesting demonstrated excellent research and good organization. Overall Jane's performance was very good. Jane's vivid discourse and thought provoking questions were an asset to the class.

JOHN's Enrollment Information

John demonstrated average understanding of the subjects covered in the course. John's paper on water quality demonstrated good research and fair organization. Overall John's performance was good.

Closing

- Performance Evaluation requirements can be met with ease if you do a little setup and planning
- If you need help authoring evals... Give me a call! 459-1573 or rpeet@ucsc.edu
- Or check out evals.ucsc.edu-- for tutorials and other information